

NEW USERS TO THE MUNICIPAL WEBSITE

This site is prepared by the Contract Standards and Development Unit (CSDU) to aid LGAs in the preparation of their Bid Proposal. Each project proposal will be evaluated individually and must be reviewed and approved by the NCDOT State Contract Officer or the Division office.

Based on numerous audits of LGA construction projects, FHWA has reported a lack of consistency in project specifications and procedures, and instances of non-compliance with Federal requirements. As such NCDOT has been directed to ensure that all LGA bid proposals are reviewed for compliance with current *NCDOT Standard Specifications* and *Roadway Standard Drawings*. This applies to all types of work whether it's placing concrete, paving, installing pipe or other typical construction operations. If the required work is covered in the NCDOT specifications book, there is no need to include other specifications regardless of the source (i.e. local, EJCDC, AIA, or State Construction Office).

Modifications and special provisions should be limited to those work operations that are clearly not covered by the NCDOT specifications. Please insure that all bid documents are in compliance with this requirement. However, NCDOT recognizes that not every condition or situation is covered by the specifications and therefore some allowances are made. Generally these are:

- Specifications for items of work that are not covered in the NCDOT spec book.
- Changes to the *NCDOT Standard Specifications book*. See Main Page for Allowable Spec Changes.
- Administrative processes or procedures such as required submittals, coordination with LGA or emergency agencies, RFI procedures, photo or video documentation, etc. Please bear in mind that per the agreement with NCDOT, LGAs are required to comply with the *NCDOT Construction Manual* regarding procedures for records and reporting. See Local Administrative Practices for an expanded explanation.

Note that any change an LGA elects to make should not negate any NCDOT specification or Federal requirement.

All changes made by a LGA, whether approved by the NCDOT or not, are subject to audit both during construction and after construction operations are complete. The result of those audits may have an impact on the funding amount received by the LGA.

Please note that the documents provided on this site are in both *.pdf* and *.doc* formats. Those documents that will be incorporated into the bid proposal are *.doc* files. The dates provided at the top of those documents are for NCDOT version control and should not be removed. This helps to ensure to the reviewer that the most current version is being used.

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